

Agency Contracting Instructions

1. Complete the Agency Information form in its entirety. Be sure to include your proper Tax Identification Number. A W-9 form must be completed, signed and included with the Agency Agreement.
2. Sign and date the Agency Agreement form.
3. Attach a copy of your current Local Recording Agents License or Texas Non-Resident License.
4. Attach a copy of the declarations page from your current E & O policy.
5. Mail the completed forms to our office at:

Marketing Department
Texas Specialty Underwriters, Inc.
510 Turtle Cove Blvd Suite 200
Rockwall, Texas 75087
Fax (972) 722-3917

Email: Judy Walker at JudyW@TexasSpecialty.com

**PLEASE NOTE: AGENT WILL RECEIVE ALL POLICIES
IN PDF FORMAT VIA EMAIL**