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APARTMENT SUPPLEMENTAL QUESTIONNAIRE (Complete in addition to ACORD application)

Insured: _____ Location: _____

GENERAL INFORMATION

Of stories: _____ # of Units: _____ Construction: _____ # of Units Vacant: _____
 Year Built: _____ If over 15 years old, when were the following updates performed?
 Heating: _____ Electrical: _____ Plumbing: _____ Roof: _____
 Are cooking facilities provided in rooms? _____yes _____no
 If yes - number of rooms: _____
 Years owned: _____ Does owner/manager live on premises? _____yes _____no

FIRE/LIFE SAFETY & SECURITY:

Are there heat and smoke detectors in all rooms? _____yes _____no
 If yes, type: _____
 Are there fire extinguishers on premises? _____yes _____no
 Is there a central station fire alarm? _____yes _____no
 Are hallways and stairwells _____ open or _____ closed? Number of exits: _____
 Are sliding doors equipped with additional locks? _____yes _____no
 Are there dead bolts on entry doors? _____yes _____no
 Are there fences surrounding the property? _____yes _____no
 Does complex directly employ security guards? _____yes _____no Armed? _____yes _____no
 If outside security guard service, are certificates of insurance required? _____yes _____no

RECREATIONAL FACILITIES

Pools: Number of pools: _____ Is the pool area fenced from all units? _____yes _____no
 Self-locking gates? _____yes _____no Does pool have depth markers? _____yes _____no
 Are rules posted? _____yes _____no Is there lifesaving equipment in place? _____yes _____no
 Is there a lifeguard? _____yes _____no (If not certified, submit)
 Have a diving board? _____yes _____no (If over 1 meter long, submit)
 Have a sliding board? _____yes _____no (If over 7 feet long, submit)

Describe Playground Equipment (i.e. fenced, installed per specs., condition, etc.): _____

Describe any exercise facilities (i.e. types of equipment & safety requirements): _____

Describe any outside recreation (e.g., tennis/handball courts, boating, horseback riding, etc.): _____

OTHER

Average rent: 1 br: _____ 2br: _____ 3br: _____ Minimum lease term: _____
 Square Footage: 1br: _____ 2br: _____ 3br: _____ Other: _____
 Number of HUD units: _____ % Rented to Students: _____ Elderly: _____
 Hourly or Daily Rentals? Yes: _____ No: _____
 Does lease/rental agreement makes any warranty with regard to security? Yes: _____ No: _____
 Are leasing agents/employees instructed to advise tenants and prospective tenants to call 911 in case of an emergency? Yes: _____ No: _____
 Describe all losses in the past 3 years: _____
 Explain any prior incidents of sexual/physical assaults: _____
 Has applicant ever been canceled or non-renewed in the past three years? _____yes _____no

The applicant, agent and/or broker represents that the above statements and facts are true and that no material facts have been suppressed or misstated.

Applicant Signature: _____ Date: _____

Producer: _____ Date: _____